

ALTERNATE COURSE REQUEST

Students Name: _____ Grade: _____ ID Number: _____

I understand that this course is a local credit and not a state credit. I also understand that I am expected to be in attendance in this aide class, on time, each day.

STEP 1 Complete the section below and have your **parent or guardian** sign this form.

Alternate Course Selection

Check the box next to your alternate course selection:

- | | |
|---|---|
| <input type="checkbox"/> Teacher Aide ~ 93050
Band Choir Orchestra | <input type="checkbox"/> School Mentor ~ 93060
Stephens Elementary (8 th Graders) |
| <input type="checkbox"/> Library Aide ~ 93010 | <input type="checkbox"/> Office Aide ~ 93040 |
| <input type="checkbox"/> Library News Team ~ 93010 | |

Circle the semester(s) you are requesting to be an aide:

1

2

Both

Parents Signature: _____ Date: _____

STEP 2 Turn this form into your **Assistant Principal**. This form must be signed by your Assistant Principal, giving approval for you to be a School Aide or Mentor. Your Assistant Principal's approval will be based upon a review of your **grades**, **attendance**, and **discipline**.

Assistant Principal's Signature: _____

Approved

Denied

STEP 3 Once this form is **APPROVED**, the counselor's will enter your alternate course choice into your schedule for next year, replacing your lowest priority numbered elective.